



Douglass Hills Private Lunch Events

11400 MAIN ST LOU KY 40243

TUESDAY-FRIDAY 11A - 2P *CLOSED MONDAYS*

The private dining room at our Douglass Hills location can seat up to 40 guests comfortably and has a 72" TV with satellite TV and can be hooked up to HDMI devices for viewing on the screen. We also have several other options for your event such as full restaurant and bar takeovers. Email: events@louvino.com Our preferred florist: wishflowerbotanika@gmail.com



Douglass Hills Private Lunch Menu

TUESDAY-FRIDAY 11A - 2P *CLOSED MONDAYS*

Our room at LouVino Douglass Hills is located on the first floor of our building. The room holds 40 people MAX. The host has access to the space at 11am. Last call is at 2pm, we ask that the space is cleared by 2:30pm. There is a \$275 food and beverage minimum for Private Lunch Events. A \$100 Deposit Required. Menu Price does not include tax & gratuity. Entrée choices limited to 3 for groups larger than 20 people.

Your menu is customized to fit the occasion of your event!

We look forward to making this a special day for you and your guests.

\$20 Per Person Menu

Includes one non-alcoholic beverages
coffee, iced tea, soda and lemonade.

**Guests choose one entrée and one side on
the day of your event.**

**Our House-Made Chocolate Chip Cookies
are served Family Style for Dessert.**

*Substitute the Cookies for our Chocolate Chip
Cookie Dough Stuffed Beignets + \$2pp*

\$28 Per Person Menu

Includes one non-alcoholic beverages
coffee, iced tea, soda and lemonade.

**Each guest is served a personal mixed
greens salad upon arrival.**

**Guests choose one entrée
and one side on the day of your event.**

**Our Famous Chocolate Chip Cookie Dough
Stuffed Beignets are served
Family Style for Dessert.**

Entrées

BLACKENED MAHI TACOS

flour tortilla, cilantro lime slaw, poblano tomato aioli, pickled shallots

BRUSSELS SPROUTS WITH GRILLED CHICKEN

seasonal veggie salsa, cilantro lime vinaigrette

CHICKEN SALAD SANDWICH

chicken salad, lettuce, tomato, red onion, "Pops'" pickles

CROISSANT BLT SANDWICH

with fried green tomato, local bacon, cheddar, over easy egg, maple mustard*

FRIED CHICKEN TACOS

flour tortilla, garlic whipped potatoes, pepper chicken gravy and cheddar cheese

We are happy to meet any dietary restrictions on the day of the event.

We require that the host let's us know of those before the event so we can be prepared to accommodate.

Sides

FRESH FRUIT

WARM BRUSSELS SPROUTS SALAD

LOADED BAKED POTATO TOTS

Add some family style sides!

All are \$4 per person

Plain Frites | Fresh Fruit Variety
Fried Green Tomatoes | Warm Brussels Sprouts Salad
Loaded Baked Potato Tots

LouVino Douglass Hills Private Event Contract 2023

CONTRACT OVERVIEW - LOUVINO DOUGLASS HILLS 11400 Main Street LOU KY 40243

Updated August 2023

CONTRACT GUARANTEED HEADCOUNT

A guaranteed guest count is required for all meal functions 7 days prior to your event. This number will be considered the minimum guest number billed. Final billing will be based on your guaranteed number or the actual number in attendance, whichever is higher.

TV ACCESS | MICROPHONE | MUSIC IN SPACE

Our 72" TV is installed on the wall is available at no charge to host of event. TV works best with HDMI hook up, we also have a MAC adapter. Host must supply their own computer for their presentation.

We do have a microphone available for the space, the room is small enough that it is rare it is needed.

The space has it's own music controls. You can turn off the music from the restaurant and supply your own speaker in the space at an acceptable volume level.

FREE AMPLE PARKING in our lot! From limos to buses, we can handle it. Your bus can also park and wait for any event.

DEPOSITS

A deposit is required at the time of booking. Until the deposit is paid, the room can and shall be booked for other parties paying their deposit. The deposit is removed from your grand total on the night of your event.

FOOD AND BEVERAGE MINIMUMS and POLICIES

Food and beverage minimums are required. Any food and beverage spend below the minimum on the day of your event will be subject to a 'room fee' on your tab charged as an 'unmet minimum' to make up the difference between the actual spend and the minimum required. Host can choose to purchase Wine Bottles to take home to reach the food and beverage minimum. Host cannot purchase gift cards to reach the required minimum.

FOOD AND BEVERAGE MENUS

We request that your menu selection and all function requirements be finalized 10 business days prior to the date of your function. It is the policy that no alcoholic beverages may be brought into the Restaurant for a private function. We reserve the right to request proof of legal drinking age when necessary.

OUTSIDE DESSERT SELF SERVICE V. FULL SERVICE

All outside desserts = \$15 Fee. An additional \$1 per person for LouVino Staff to cut and serve the cake.

BUFFET ITEMS TO-GO

Due to food safety concerns we discourage leftovers being taken from the hot held items on the buffet. LouVino does not assume liability for any food-borne illness related to banquet food consumed off site.

DECORATIONS + ACCESS TO THE ROOM

Weekend Brunch Access 10am, Weekday Lunch Access 11am, Dinner Access 4:30pm. In order to uphold our restaurant, glitter and confetti are not permitted. In the case that the party leaves behind glitter on chairs or confetti on the floors, the Manager has the right to withhold \$100 of the deposit for a cleanup fee. Host is required to remove all decor items from the space upon departure. If the host for some reason wants to leave behind flowers to be used in the restaurant, please get approved by the manager on duty.

PAYMENT/BILLING/ADDITIONAL FEES

Payment is due immediately upon completion of the event. An itemized check will be presented at the completion of your event. All charges will be based upon the guaranteed or actual attendance, whichever is greater. Acceptable forms of payment include cash, credit card or check. All final payments include a 4% service fee, 20% gratuity, and 6% KY Sales Tax. Prices do not include sales tax, gratuities or minimum food requirements. All gratuities are based upon the actual charge or the minimum room charge, whichever is higher.

CANCELLATION POLICY

For full refund of your deposit, cancellation must be made 14 full days prior to your reservation's start time.

-If a dinner cancels less than 14 full days in advance, the deposit is not refunded.

-If a dinner cancels less than 7 full days in advance, the guest forfeits the required food and beverage minimum or 50% of the estimated bill on the signed LouVino Contract (whichever is greater).

-If a dinner cancels less than 72 hours in advance, the guest forfeits the entire remaining balance of the estimated bill on the the signed LouVino Private Dining Contract.

LIABILITY

The Restaurant reserves the right to inspect and control all private functions. The guest agrees to be responsible for any damage to the Restaurant, including but not limited to A/V equipment, furniture, and decorations. The Restaurant shall not be responsible for damage or loss of any merchandise or articles brought into the Restaurant, or for any items left unattended.

DEFAULT

The failure and/or refusal by you to make payment as specified in the Agreement, at the option of the Restaurant, shall constitute cancellation of the event by you. The Restaurant shall retain all deposits and advance payments.

By Approving of this Event Proposal, you acknowledge that you have read and agree to all of the terms and conditions listed in the Event Summary and Event Policies